

## CKE Community Association Board Meeting



**Date:** Annual General Meeting, June 12, 2025

**Time:** 7:00pm ~ brought to order at 7:35 pm

**Location:** CKE Hall

**Present - (Highlight yellow):**

Glen Haslhofer	Debra McArthur	Jessica Kopitar	Alanna Roberts	Sherri Balm
Zonita Haggis	Suzanne Brown	Lance Titchkosky	Jim MacLean	
Rodney Smith	Matthew Watt	Harry Schaepsmeyer	Claudia Woolner	

**Observers / Guests:**

Christa Zaharychuk (NPC - City of Calgary)	Kourtney Penner (Ward 11)	Nagwan Al-Guneid (MLA Calgary-Glenmore)
Est Michael Colbert	Sonja Sahlen (Ward 11 Office)	Lauren Duiven/Vicki Duiven (Office of MLA Nagwan Al-Guneid)
Jennifer Sherstabetoff (CKE Hall)		

### Purpose of Meeting

The purpose of this AGM as prescribed in our By-Laws is:

- to deliver the President's report of the year's activities, including a review of the significant initiatives pursued by the Board;
- to deliver a Treasurer's report and the financial statements of the Association for the preceding Fiscal Year that ended on March 31, 2025;
- the appointment of auditors for the current Fiscal Year;
- a vote on ratification of the actions of the Board during the period following the previous Annual General Meeting; and
- the election of Directors and the Executive, as applicable.

### Proper Notice of Meeting

- Proper Notice calling this Annual General Meeting of members was provided by sending an email to the members of the CKE Community Association at least 10 days prior to the date of the Annual General Meeting using the email addresses provided to us when obtaining their membership. We also reminded community members of this meeting in e-newsletters sent to members who have

requested that service, social media platforms, a save the date reminder in the May print copy of our newsletter and on our community bold sign.

## General

- Glen Haslhofer introduced the current members of the Board in attendance and thanked the Directors who were stepping down (Suzanne Brown and Alana Roberts) for their service.
- Glen introduced special guests for the meeting (Vicki Duiven from the office of MLA Nagwan Al-Guneid and Christa Zaharychuk, Neighbourhood Partnership Coordinator from the City of Calgary).
- Jim MacLean outlined the meeting process.
- The scrutineer advised the Chair that there were 16 voting members other than Directors and 9 Directors present at the meeting.
- Draft minutes from the 2024 Annual General Meeting had been made available for review through a link provided in the email notice of the meeting to the members. Copies of the draft minutes were also available on the CKE website and upon entering the meeting.

**MOTION:** to approve June 2024 Annual General Meeting Minutes. Made by Deb McArthur, seconded by Guy Buchanan. All in favour. None opposed. Motion carried.

- Current membership is at 350, representing ~38% of households. Glen thanked everyone who had purchased a membership and Deb McArthur for organizing the membership drive.

## President's Message: Glen Haslhofer

- Glen provided an overview of the year. The highlights were the strong financial balance sheet of the Community Association, a number of successful events and the outreach to the Community with respect to potential spending priorities.
- Some modest expenditure items had been completed or were in progress in the period leading up to the Annual General Meeting. Some required further study, and any requiring a Special Resolution of the Community Association would be presented to the Community in due course.
- It was also our intention to provide a Special Resolution to the Community in the fall for an amendment to the By-Laws to provide greater flexibility for the timing of the Annual General Meeting for the circumstance in which audited statements could not be completed in the short window between the fiscal year-end (March 31<sup>st</sup>) and a June Annual General Meeting.

## Treasurer's Report: Matthew Watt

- There were logistical challenges in being able to complete audited financial statements in time for the Annual General Meeting this year in the context of the tight schedule between the fiscal year end (March 31, 2025) and the AGM, such that we were only able to present unaudited statements at the AGM. We did not expect any significant changes resulting from the audit, though.
- The Association's financial position is strong. The current assets as of March 31, 2025 were: (i) \$263,452 in cash; (ii) \$50,000 cash internally restricted (CKE reserve fund); and (iii) \$77,273 in restricted casino funds for a total of **\$390,725**. The excess of revenues over expenses for the 12-month period ending March 31, 2025 was \$34,735.

**MOTION:** Motion to approve the 2024-2025 unaudited financial statements for the CKE Community Association for the fiscal year end March 31, 2025 as presented by the Board. Made by Sherri Balm, seconded by Colleen Matthews. All in favour. None opposed. Motion carried.

## **Appointment of Auditors: Glen Haslhofer**

**Motion:** Motion that The Federation of Calgary Communities Professional Audit Services be appointed the auditor of the Community Association until the close of the next Annual General Meeting of the membership or until a successor is appointed. Made by Lance Titchkosky, seconded by Don McArthur. All in favour. None opposed. Motion carried.

## **Ratification of the Actions of the Board**

- The By-Laws require a motion to ratify the actions of the Board of Directors over the preceding year. This is a normal step at the Annual General Meeting of a Community Association or other Society.

**Motion:** That the members present at the meeting ratify all of the actions of the Board of Directors for the past year. Made by Claudia Woolner, seconded by Guy Buchanan. All in favour. None opposed. Motion carried.

## **Election of Directors**

- The By-Laws provide that the Board of Directors shall consist of not fewer than eight and not more than 16 voting members.
- Eleven members of the then current Board of Directors were re-offering, and it was confirmed that all were members in good standing of the Community Association as of at least 30 days prior to the Annual General Meeting in accordance with the requirements of the By-Laws.

**Motion:** Motion to nominate:

- Glen Haslhofer for the role of President
- Zonita Haggis for the role of Vice-President.
- Matthew Watt for the role of Treasurer
- Jim MacLean for the role of Secretary
- Jessica Kopitar for the role of Communication Director
- Debra McArthur for the role of Membership Director
- Harry Schaepsmeyer for the role of Community Garden Club Director
- Rodney Smith for the role of Planning and Development Director
- Sherri Balm for the role of Director at Large
- Lance Titchkosky for the role of Director at Large
- Claudia Woolner for the role of Director at Large

Made by Lance Titchkosky, seconded by Mike Dunn. All in favour. None opposed. Motion carried.

- There was a call for additional nominations to the Board of Directors, and there were no further nominations from the floor.
- Since there were no further nominations, the Chair declared the nominations to be closed, such that the positions were filled by acclamation.

## **Community Builder Award:**

Every year the Community Association recognizes an outstanding volunteer with our **Community Builder Award** at our AGM. At CKE, we're lucky to have an incredible volunteer base, with so many individuals dedicating time and energy to make our neighbourhood the vibrant place it is. This award honours someone who has gone above and beyond, year after year, to foster connection and community spirit.

This year, we were proud to present the Community Builder Award to **Suzanne Brown**.

Suzanne served as the Social Director on the CKE Board and was the driving force behind reviving our community's social scene after it had largely been on pause due to COVID. Thanks to her dedication, energy, and countless hours of behind-the-scenes work, our community events came back to life—and with them, so did our shared sense of connection.

Whether she was hand-stuffing hundreds of eggs for our Easter Egg Hunt, organizing food and drink vendors for Cheers and Beers, or staying late to clean up after each event, Suzanne did it all with care and tireless commitment. She didn't just plan events—she built experiences that brought neighbours together and gave people of all ages a reason to celebrate right here in our own backyard.

Her efforts were central to the success of:

- **Cheers and Beers**, a lively adult social with music, food, and drinks
- The **Easter Egg Hunt**, a magical morning for kids
- The **Halloween Dance Party**
- **CKE Neighbour Day**
- Our **Community Skating Party**
- The launch of the **Seniors Tea**
- And the incredible **CKE Hall Mural**, a vibrant piece of art that now brings joy and colour to the Hopscotch aftercare kids each day

Suzanne brought heart, creativity, and community spirit to everything she touched. She reminded us how important these shared moments are—and how much love, planning, and patience go into making them happen.

**MOTION:** Motion to adjourn the meeting. Made by Jessica Kopitar, seconded by Mike Dunn. All in favour. None opposed. Motion carried.

Meeting Adjourned at 8:26 pm. Minutes taken and completed by Jim MacLean.